

From: Andrew Vanhorn <avanhorn@jbgsmith.com>
Sent: Friday, March 15, 2019 2:56 PM EDT
To: Kristen Karrfalt <kristen@vrlta.org>; Tracy Gabriel <gabriel@crystalcity.org>; Victor Hoskins <vhoskins@arlingtonva.us>; Stephanie Landrum <landrum@alexecon.org>; Amy Rice <arice@jbgsmith.com>; Yianilos, Christopher <chrisyianilos@vt.edu>
CC: Eric Terry <eric@vrlta.org>; Emily Cassell <ecassell@arlingtonva.us>
Subject: RE: HQ2 Event Update

As an update, Amy and I are pulling together our presentation and will share early next week to ensure everything flows well with all the other PPTs as well.

From: Kristen Karrfalt <kristen@vrlta.org>
Sent: Friday, March 15, 2019 12:26 PM
To: Tracy Gabriel <gabriel@crystalcity.org>; Victor Hoskins (Vhoskins@arlingtonva.us) <Vhoskins@arlingtonva.us>; Stephanie Landrum <landrum@alexecon.org>; Amy Rice <arice@jbgsmith.com>; Andrew Vanhorn <avanhorn@jbgsmith.com>; Yianilos, Christopher <chrisyianilos@vt.edu>
Cc: Eric Terry <eric@vrlta.org>; Emily Cassell <ecassell@arlingtonva.us>
Subject: HQ2 Event Update

CAUTION: EXTERNAL EMAIL

All,

We are looking forward to having everyone be a part of the HQ2 Event on March 26th. I wanted to clarify a few things as a few people were not on the call earlier this week.

Program participants include:

Tracy Gabriel, President/Executive Director, Crystal City Business Improvement District

Victor Hoskins, Director, Arlington Economic Development

Stephanie Landrum, President & CEO, Alexandria Economic Development

Amy Rice, Senior Vice President - Retail Leasing, JBG Smith

Andrew VanHorn, Executive Vice President, JBG Smith

Christopher Yianilos, Executive Director of Government Relations, Virginia Tech

A projector and screen will be available for those who wish to use PowerPoint. Microphones will be available as well.

We will also plan to have four 6' skirted tables in the back of the room for those who wish to display any information.

Once we update the event flyer, we will send that around to this group as well.

Again, we appreciate everyone helping to make this a successful event. Please feel free to reach out anytime with additional questions/concerns.

Have a great Friday and weekend!

Best,

Kristen



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