

From: Gina Grillo <Ginag@senecagroup.com>
Sent: Wednesday, February 06, 2019 5:18 PM EST
To: Brian Robinson <brobinson@jbgsmith.com>; Marks Brewbaker <marksb@senecagroup.com>; Marian Danowski <m.danowski@interiorarchitects.com>; Jake Backover <jbackover@clunegc.com>; Ronnie Clinton <rclinton@clunegc.com>; Jon.Horn@hargis.biz <Jon.Horn@hargis.biz>; Emad Elmagraby <emmagraby@arlingtonva.us>; Tod Connors <tconnors@arlingtonva.us>; Elizabeth Wells <ewells@arlingtonva.us>; Shahriar Amiri <samiri@arlingtonva.us>; Suzanne Sabatier <ssabatier@jbgsmith.com>; mmackey@clunegc.com <mmackey@clunegc.com>; Ronnie Clinton <rclinton@clunegc.com>
CC: Andrew Vanhorn <avanhorn@jbgsmith.com>
Subject: RE: Arlington County Courtesy Design Kickoff Meeting - 1800 S. Bell & 241 18th Street
Brian,

Thank for sending over. Looking forward to our meeting with the county next week, as well as meeting the team!

Marks and I just had a discussion, and we would like to revise the order of the Agenda. Please see the revisions below:

AGENDA (Proposed)

1. Introductions/Roles & Responsibilities
2. Discussion of Schedule & Occupancy Goals
 - a. Phased Occupancy Potential and Requirements
 - i. TCO & CO Conditions
3. Courtesy Review of Drawings & Comment
4. Permit Package Preparation & Submission Preferred Approach
5. Discuss drawing completeness and inclusion of MEPFP design at time of intake
6. Arlington County Escrow Accounts for Permits
7. Amazon teams desire to meet with Arlington County again with a smaller group to discuss security and door / hardware implications, etc.

Best,
Gina

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From: Brian Robinson <brobinson@jbgsmith.com>
Sent: Wednesday, February 6, 2019 9:03 AM
To: Marks Brewbaker <marksb@senecagroup.com>; Marian Danowski <m.danowski@interiorarchitects.com>; Jake Backover <jbackover@clunegc.com>; Ronnie Clinton <rclinton@clunegc.com>; Jon.Horn@hargis.biz; Emad Elmagraby <Emmagraby@arlingtonva.us>; Tod Connors <Tconnors@arlingtonva.us>; Elizabeth Wells <Ewells@arlingtonva.us>; Shahriar Amiri <Samiri@arlingtonva.us>; Suzanne Sabatier <ssabatier@jbgsmith.com>; Gina Grillo <Ginag@senecagroup.com>
Cc: Andrew Vanhorn <avanhorn@jbgsmith.com>
Subject: Arlington County Courtesy Design Kickoff Meeting - 1800 S. Bell & 241 18th Street

Hello All,
Looking forward to our Kickoff Meeting on Monday. Below is a reminder of our agenda. Interior Architects will bring copy of Progress Drawings for review and discussion.

AGENDA (Proposed)

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Meeting Attendees will include (In addition to Arlington County Team):

- JBGS – Suzie Sabatier, Brian Robinson
- Seneca (AMZN Rep) – Marks Brewbaker & Gina
- Interior Architects – Marian Danowski
- Hargis (MEP Engineer) – Jon Horn
- Ramco – Betsy Stagg
- Clune (GC) – Jake Backover, Mike Mackey and Ronnie Clinton

Brian Robinson | Vice President, Construction Management

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