# Emergency Alarm System

# 2100/2200 Clarendon Blvd

# **Evacuation Procedures**

- **Remain calm**, exit the building quickly and safely using the safest and closest exit travel path
- **<u>Do not</u>** use the elevator
- Close doors behind you but do not lock
- **Escort** visitors from the building
- Escort person(s) that are unable to selfevacuate to a designated "**areas of refuge**" shown on the emergency evacuation maps
- Notify First Responders of person(s) in need of assistance
- Follow direction of designated facility emergency team members and first responders
- Once safely outside immediately report to your **designated floor assemble point** located away from the building
- Stand by, wait for further instructions

# **DESIGNATED ASSEMBLE POINTS**

FLOORS 1 – 4: JUSTICE CENTER PLAZA 1425 N. COURTHOUSE ROAD

FLOORS 5, 7, & 10: VERIZON BUILDING N. 14<sup>TH</sup> ST. & COURTHOUSE ROAD

FLOOR 6: KEY ELEMENTARY SCHOOL 2300 KEY BLVD & VEITCH STREET

**FLOORS 8 - 9:** MARRIOTT RESIDENCE INN COURTYARD WATER FOUNTIANS

#### Information

#### **Activation of Fire Alarm System**

Floor Level 1 – 4 and G-1: All alarm if one is activated

Floor Levels 5 – 10: Activated floor and floor directly above and below alarm, i.e. floor alarms on 7, floors 8 & 9 alarm

#### **Building Discharge Exit Points**

- East stairwell "A", lobby of 2100/library information counter
- Middle stairwell "B", lobby of 2200/fire control room, Clarendon Blvd
- West stairwell "C", outside plaza area by Starbucks

### Automated External Defibrillator (AED)

• Units are stationed on each floor near the elevators

#### Training Resources

Visit AC Commons, select "The Learning Center", click "Course Catalog", select "Safety & Risk Management" to view available online courses offered by Risk Management

- "Emergency Preparedness & Response"
- "Fire Extinguisher Use"
- "First Aid Basics"

Contact Risk Management at 703-228-3471 for additional information or questions.