

**From:** Tracy Gabriel <gabriel@crystalcity.org>  
**Sent:** Wednesday, February 13, 2019 9:09 PM EST  
**To:** Mark Schwartz <mschwartz@arlingtonva.us>  
**CC:** Shannon Flanagan-Watson <sflanagan-watson@arlingtonva.us>; Natalie Monkou <nmonkou@arlingtonva.us>; Robert Mandle <rmandle@crystalcity.org>; Glenda MacMullin <GMacMullin@cta.tech>; Andrew Vanhorn <avanhorn@jbgsmith.com>; Nora Dweck-McMullen <nora@dweckproperties.com>  
**Subject:** Potomac Yard Memo/Assessment  
**Attachment(s):** "POA Memo Cover\_2-13.pdf", "Potomac Yard-Memorandum and Exhibits.pdf"

Mark,

In follow-up to our meeting on January 30th, 2019, the Crystal City BID engaged our legal counsel to prepare an assessment outlining whether the organization could undertake certain obligations of the Potomac Yard Property Owner's Association in connection with potential BID boundary expansion.

For your reference, a cover letter and memo summarizing our legal assessment are attached. We would greatly appreciate your feedback on the memo, whether you concur with its findings, and any recommended next steps to support the proposed expansion. Given the time sensitivity of the effort, a response by the end of February would greatly facilitate outreach to property owners and completion of the submission package for formal BID boundary expansion.

Thank you in advance for your review and continued partnership on this matter. As always, we welcome any questions or concerns.

Best regards,  
Tracy

Tracy Gabriel

President and Executive Director

Crystal City Business Improvement District

[2001 Jefferson Davis Hwy, Suite 505](#)

[Arlington, VA 22202](#)

[703.412.9434](#)

[gabriel@crystalcity.org](mailto:gabriel@crystalcity.org) | [crystalcity.org](http://crystalcity.org) | [@crystalcityVA](https://twitter.com/crystalcityVA) | [#crystalcity](https://www.facebook.com/crystalcityVA) | [facebook.com/crystalcityVA](https://www.facebook.com/crystalcityVA)

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