

**From:** James Shearin <james.shearin@bisnow.com>  
**Sent:** Tuesday, February 05, 2019 7:19 PM EST  
**To:** Kerr, Jill <jillkerr@amazon.com>  
**CC:** Kelly Rindfusz <krindfusz@arlingtonva.us>  
**Subject:** Re: Holly Sullivan Headshot & Bio

Hi Jill,

Don't mean to be a bother, but we are approaching the event quickly. Would you mind confirming the morning of the 28th, and Holly's headshot?

Thanks so much!



On Mon, Feb 4, 2019 at 8:45 AM James Shearin <james.shearin@bisnow.com> wrote:

Hi Jill,

We're approaching the 28th, so quickly following up here. How does that date look on your end?

Could you please send me Holly's headshot and bio? Alternatively, if the attached photo works as well, I'm happy to go ahead and use that one.

Thanks so much!



On Fri, Feb 1, 2019 at 10:10 AM James Shearin <[james.shearin@bisnow.com](mailto:james.shearin@bisnow.com)> wrote:

Hey Jill,

I know Holly has a lot going on right now, so wanted to check in with you and see how the 28th looks on your end.

If we are good to go, would you mind sending me Holly's headshot and bio?

Thanks so much, and let me know if you need anything at all from me.

On Wed, Jan 30, 2019 at 2:28 PM James Shearin <[james.shearin@bisnow.com](mailto:james.shearin@bisnow.com)> wrote:

Hi Holly,

So sorry to be a bother, but quickly following about your schedule on the 28th. How does that morning look on your end?

If there's anything at all we can do to help, please let me know.

Thanks, Holly!

On Tue, Jan 29, 2019 at 3:38 PM James Shearin <[james.shearin@bisnow.com](mailto:james.shearin@bisnow.com)> wrote:

Hey Holly,

How does February 28th look on your end? We are happy to place you at any time during the event- even begin a bit early, or end a bit late if it would help out.

Thanks again, Holly, and let me know if you need anything at all.

On Mon, Jan 28, 2019 at 12:25 PM James Shearin <[james.shearin@bisnow.com](mailto:james.shearin@bisnow.com)> wrote:

That would help, wouldn't it :). It will be February 28.

On Mon, Jan 28, 2019 at 12:24 PM Sullivan, Holly <[hollyss@amazon.com](mailto:hollyss@amazon.com)> wrote:

James, what is the date again?

Thanks!

**From:** James Shearin <[james.shearin@bisnow.com](mailto:james.shearin@bisnow.com)>

**Sent:** Monday, January 28, 2019 3:22 PM

**To:** Sullivan, Holly <[hollyss@amazon.com](mailto:hollyss@amazon.com)>

**Cc:** Kerr, Jill <[jillkerr@amazon.com](mailto:jillkerr@amazon.com)>; Kelly Rindfus <[Krindfus@arlingtonva.us](mailto:Krindfus@arlingtonva.us)>

**Subject:** Re: Holly Sullivan Headshot & Bio

Hey Holly,

Right now we have the event scheduled from 7:30-11:00am. The program itself would run from 8:30-10:30am. Would that work with your calendar?

We are happy to work with your schedule on the day of the event. I've pasted the tentative run-of-show below. We can place you wherever you'd like- whether it is participation on a panel, or a solo remarks in the beginning, middle or end of the event.

Please let me know if you need anything at all from me.

7:30 AM - 8:30 AM Breakfast, Coffee & Prime Networking

8:30 AM - 9:10 AM A Headquarters For Regional Growth: How Will Amazon Impact Economic Development, Transportation & Affordable Housing?

9:10 AM - 9:30 AM Fireside Chat: Virginia Tech Innovation Campus

9:30 AM - 10:10 AM National Landing & Beyond: Exploring the New Submarket & Reverberations on the Region's CRE Market

10:10 AM - 10:30 AM Keynote Interview: Matt Kelly, CEO, JBG Smith

10:30 AM - 11:00 AM More Networking

On Mon, Jan 28, 2019 at 12:11 PM Sullivan, Holly <[hollyss@amazon.com](mailto:hollyss@amazon.com)> wrote:

-moving Christine to bcc

Hi James-

Can you please confirm the date and time? I was just scheduled for a public hearing and want to make sure the date works.

Also, I have added Jill Kerr, who is our PR manager and we will want some information on the "run of the show". I can send a headshot and bio also, once we confirm the date.

Thanks!  
Holly

**Holly Sullivan** | Director of WW Economic Development | Amazon

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**From:** Christina Winn <[Cwinn@arlingtonva.us](mailto:Cwinn@arlingtonva.us)>  
**Sent:** Friday, January 25, 2019 12:18 PM  
**To:** James Shearin <[james.shearin@bisnow.com](mailto:james.shearin@bisnow.com)>; Sullivan, Holly <[hollyss@amazon.com](mailto:hollyss@amazon.com)>  
**Cc:** Kelly Rindfusz <[Krindfusz@arlingtonva.us](mailto:Krindfusz@arlingtonva.us)>  
**Subject:** RE: Holly Sullivan Headshot & Bio

James – I have copied Holly on this email so that you can coordinate directly with her to get all the information that you need.

Thanks everyone!

Christina

**From:** James Shearin [<mailto:james.shearin@bisnow.com>]  
**Sent:** Wednesday, January 23, 2019 12:21 PM  
**To:** Christina Winn <[Cwinn@arlingtonva.us](mailto:Cwinn@arlingtonva.us)>  
**Cc:** Kelly Rindfusz <[Krindfusz@arlingtonva.us](mailto:Krindfusz@arlingtonva.us)>  
**Subject:** Holly Sullivan Headshot & Bio

Hey Christina and Kelly,

Starting a separate chain here to keep things organized. Do you all happen to have a headshot and bio for Holly? I'm also happy to reach out to someone as well if that saves you a step.

Let me know if there's anything I can do to help, and thanks again for everything. We could not be more thrilled to have her and you all on board. We're so grateful that you are such incredible partners- not to mention everything you have done for the region :)

--

**James Shearin**

Event Producer

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