

**From:** Krysta Jones  
**Sent:** Wednesday, March 06, 2019 12:08 PM EST  
**To:** Ruff, Emi <[emiruff@amazon.com](mailto:emiruff@amazon.com)>  
**CC:** Angela Brackett <[abackett@arlingtonva.us](mailto:abackett@arlingtonva.us)>  
**Subject:** RE: Confirming Today

Hi Emi,

430pm is better. Yes, please send the dial in info.

Thanks,

Krysta

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**From:** Ruff, Emi [<mailto:emiruff@amazon.com>]  
**Sent:** Wednesday, March 6, 2019 11:54 AM  
**To:** Krysta Jones <[krjones@arlingtonva.us](mailto:krjones@arlingtonva.us)>  
**Subject:** RE: Confirming Today

Hi Krysta,

Unfortunately, Brian's schedule is back to back and I don't think that we can factor in travel time. I also just got a text from his EA about his availability – would 3:30 work for Ms. Garvey and Mr. Dorsey instead of 3:00? Brian can also do 4:30 if that's better.

Sorry again for the back and forth!

Thank you,  
Emi

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**From:** Krysta Jones <[krjones@arlingtonva.us](mailto:krjones@arlingtonva.us)>  
**Sent:** Wednesday, March 6, 2019 11:44 AM  
**To:** Ruff, Emi <[emiruff@amazon.com](mailto:emiruff@amazon.com)>  
**Subject:** RE: Confirming Today

Hi Emi,

I thought Ms. Garvey wanted it to be in person. Please let me know if that is incorrect or not possible.

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**From:** Ruff, Emi [<mailto:emiruff@amazon.com>]  
**Sent:** Wednesday, March 6, 2019 11:42 AM  
**To:** Krysta Jones <[krjones@arlingtonva.us](mailto:krjones@arlingtonva.us)>  
**Subject:** Confirming Today

Hi Krysta!

I just wanted to confirm the plans for Christian and Libby to connect with Andrea and Brian at 3 PM today; it sounds like they've been connecting directly on scheduling. Would you like me to circulate a dial-in for everyone to connect on?

Thanks so much!  
Emi

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