

**From:** Metcalf, Jessie <jessmet@amazon.com>  
**Sent:** Wednesday, January 02, 2019 12:36 PM EST  
**To:** Anita Friedman <afriedman@arlingtonva.us>  
**CC:** Chris Green <cgreen@arlingtonva.us>  
**Subject:** Re: Arlington County Homelessness Data Proof of Concept - next steps

Absolutely, Anita. Let me know if we can help in any way.

Jessie

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**From:** Anita Friedman <Afriedman@arlingtonva.us>  
**Date:** Wednesday, January 2, 2019 at 11:09 AM  
**To:** "Metcalf, Jessie" <jessmet@amazon.com>  
**Cc:** Chris Green <Cgreen@arlingtonva.us>  
**Subject:** RE: Arlington County Homelessness Data Proof of Concept - next steps

Jessie – Thanks for the follow-up. I would like to hold off on the Novetta demo until I have spoken with my boss, Deputy County Manager Michelle Cowan. I am seeking guidance about budget and procurement before I proceed. I hope you understand. I'll be in touch. Thanks,

*Anita*

Anita Friedman  
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**From:** Metcalf, Jessie [mailto:jessmet@amazon.com]  
**Sent:** Thursday, December 27, 2018 4:37 PM  
**To:** Anita Friedman <Afriedman@arlingtonva.us>  
**Subject:** FW: Arlington County Homelessness Data Proof of Concept - next steps

I hope you are enjoying some down time with family during the holidays. I'm in the office today doing some planning.

I'll be in the Arlington/Baltimore area the week of January 8<sup>th</sup>. If something that week could also work for you, let's have Novetta run a demo to show you what they can do to help deduplicate records. Novetta is based in the area already and I penciled in that week for their potential visit.

Jessie

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**From:** "Metcalf, Jessie" <jessmet@amazon.com>  
**Date:** Friday, December 21, 2018 at 9:48 AM  
**To:** Anita Friedman <Afriedman@arlingtonva.us>, Chris Green <Cgreen@arlingtonva.us>  
**Cc:** "Dubois, Kelley" <duboiskd@amazon.com>, "Burns, Casey" <cjburns@amazon.com>  
**Subject:** Arlington County Homelessness Data Proof of Concept - next steps

Anita,  
It was great seeing you again this week. As promised, here are the next steps for our work.

We have started with your end goal in mind – to identify who is being served, by which programs, and to what outcomes. When we met with Chris and team 11/16/2018 we scoped out an initial proof of concept to connect a few initial disparate systems together, prove the approach, then scale more broadly to other data sets. Chris and team identified 3 data sets and we worked on the **attached** scope document.

The next step for the POC is to schedule a working-session to actually execute the plan. The County will leverage their existing AWS account, and our Solution Architect Alistair McLean will guide the County through the process to connect data from the 3 systems together (HMIS, Cerner, and Visual Homes). Knowing that client matching and deduplication are such a painpoint, we would like to include our Partner Novetta in the meeting to demonstrate how their solution addresses this challenge.

The 3 open questions are:

- Is your team available for a half day working session January 8, 9<sup>th</sup>?
- What are the data dictionaries for each of the data sets in scope for the POC, (HMIS, Cerner, and Visual Homes)? (fields names, field formats, etc.)
- Are there any changes to the scope of the POC that we want to make before we initiate?

Looking forward to this work,

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