

**From:** Christina Winn  
**Sent:** Saturday, December 29, 2018 11:30 AM EST  
**To:** Fava, Andrea <afava@amazon.com>  
**Subject:** RE: January meetings

Hi Andrea - Yes we are confirmed for the afternoon of the 17th for steering committee and planning/DES depts.. I will send an agenda and calendar invite end of next week.

Let me see if we can make the 16th work for workforce/regional ed institutions. But I think the following week would be better.

We will also have a framework and potential dates for a public community engagement meeting for you to review - if your team is okay with it we will proceed with setting everything up.

Thanks for considering the Bisnow event - I will let them know we will have an answer next week.

Also, we are working on the performance agreement and expect to send it to you and Holly at the end of next week.

What is the status on the one-pager talking points/links for the public?

Hope you had a nice holiday and are somewhat enjoying a break!  
Christina

-----Original Message-----

From: Fava, Andrea [mailto:afava@amazon.com]  
Sent: Saturday, December 29, 2018 9:46 AM  
To: Christina Winn <Cwinn@arlingtonva.us>  
Cc: Fava, Andrea <afava@amazon.com>  
Subject: January meetings

Hi, Christina.

Quickly checking-in on dates and meetings with folks we have coming in.

Jan 17. Confirming that you are setting up meetings during the afternoon with County (Mark, steering group, other?).

You mentioned that we could convene group of workforce/education stakeholders. We could do workforce focused meeting(s) with our business leader the afternoon of 1/16 or early the following week. Would love your guidance on initial meetings. Happy to share our perspectives and hear about priorities here.

Weâ€™ll get back to you week of 1/7 on the late Feb speaking opp if thatâ€™s okay?

Thanks!