

From: Ruff, Emi <emiruff@amazon.com>
Sent: Friday, March 01, 2019 3:33 PM EST
To: Mason Kushnir <mkushnir@arlingtonva.us>
Subject: RE: Scheduling Follow-Up

Hi Mason!

It'll likely just be Andrea. I'll let you know ASAP if anyone else joins, but we're just intending that for now.

Thank you!
Emi

From: Mason Kushnir <mkushnir@arlingtonva.us>
Sent: Friday, March 1, 2019 3:02 PM
To: Ruff, Emi <emiruff@amazon.com>
Subject: RE: Scheduling Follow-Up

Thank you! Will Andrea or any others be joining, or just Holly? Making sure we've got rooms reserved if needed.

Thanks,
-M

From: Ruff, Emi [<mailto:emiruff@amazon.com>]
Sent: Friday, March 1, 2019 1:17 PM
To: Mason Kushnir <mkushnir@arlingtonva.us>
Subject: RE: Scheduling Follow-Up

Hi Mason!

That's awesome! Thank you.

So to confirm the final schedule:

KC, EG	3/12, 9:30
MdF	3/12, 2:00
LG, CD	3/12, 2:30

Those all work for Holly and we appreciate it.

Thank you,
Emi

From: Mason Kushnir <mkushnir@arlingtonva.us>
Sent: Friday, March 1, 2019 10:38 AM
To: Ruff, Emi <emiruff@amazon.com>
Subject: RE: Scheduling Follow-Up

Heard back quickly – Matt could meet at 2:00

From: Mason Kushnir
Sent: Friday, March 1, 2019 10:36 AM
To: 'Ruff, Emi' <emiruff@amazon.com>
Subject: RE: Scheduling Follow-Up

Emi –

I'll see if I can get Matt's meeting closer to one of the others – I know it's not ideal, unfortunately all five of the board members have a number of commitments that day. Would two blocks of time be okay, or would you rather look at another date to try and get all three meetings together?

Thanks,
-M

From: Ruff, Emi [<mailto:emiruff@amazon.com>]
Sent: Thursday, February 28, 2019 5:41 PM
To: Mason Kushnir <mkushnir@arlingtonva.us>
Subject: RE: Scheduling Follow-Up

Hi Mason!

Thanks so much for sending over. Do you think there's any way to group these a little more tightly? I know that coordinating all of these is painful, so if it's too hard let me know, but I just wanted to ask J

Thank you!
Emi

From: Mason Kushnir <mkushnir@arlingtonva.us>
Sent: Thursday, February 28, 2019 5:30 PM
To: Ruff, Emi <emiruff@amazon.com>
Subject: RE: Scheduling Follow-Up

Emi –

Looking out at the 12th, it looks as though the following times might work –

KC, EG	12 th , 9:30
LG, CD	12 th , 2:30
MdF	12 th , 11:00

Waiting on confirmation from the other Aides that these times work, but wanted to check them on your end as well. Thanks!
-Mason

From: Ruff, Emi [<mailto:emiruff@amazon.com>]
Sent: Tuesday, February 26, 2019 4:31 PM
To: Mason Kushnir <mkushnir@arlingtonva.us>
Subject: RE: Scheduling Follow-Up

Thank you so much Mason!

From: Mason Kushnir <mkushnir@arlingtonva.us>
Sent: Tuesday, February 26, 2019 3:38 PM
To: Ruff, Emi <emiruff@amazon.com>
Subject: RE: Scheduling Follow-Up

Emi – shouldn't be a problem, give me a day or two and I'll get back to you with some times.

Thanks,
Mason

From: Ruff, Emi [<mailto:emiruff@amazon.com>]
Sent: Tuesday, February 26, 2019 3:37 PM
To: Mason Kushnir <mkushnir@arlingtonva.us>
Subject: Scheduling Follow-Up

Hi Mason!

Thanks again for your help getting Brian and Andrea set up today. It sounds like they'd like to find a time for Holly Sullivan, our Head of Worldwide Economic Development, to meet with the Board again in a 2x2x1 the week of March 11th and Katie suggested that we work with you to get these set up. Holly is quite flexible on Tuesday if that works for the Board!

Thank you in advance for your help!

Best,
Emi

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