

**From:** Ruff, Emi <emiruff@amazon.com>  
**Sent:** Tuesday, January 15, 2019 11:42 AM EST  
**To:** Katie Cristol <kcristol@arlingtonva.us>  
**CC:** Fava, Andrea <afava@amazon.com>; Mason Kushnir <mkushnir@arlingtonva.us>  
**Subject:** RE: Amazon team in DC on 1/18

Thank you Katie! Andrea and the Executive Team will all be at 2100 Clarendon already, so that should be best (we're working to ensure that every County Board member has a chance to connect with Arline and John while they're in town).

Is there someone on your side that I could coordinate with regarding a meeting room?

Best,  
Emi

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**From:** Katie Cristol <kcristol@arlingtonva.us>  
**Sent:** Tuesday, January 15, 2019 11:31 AM  
**To:** Ruff, Emi <emiruff@amazon.com>  
**Cc:** Fava, Andrea <afava@amazon.com>; Mason Kushnir <mkushnir@arlingtonva.us>  
**Subject:** Re: Amazon team in DC on 1/18

Terrific. I look forward to seeing you all then. Happy to meet here in Courthouse (at my office) or in Crystal City - whichever is most convenient.

On Jan 15, 2019, at 11:27 AM, Ruff, Emi <[emiruff@amazon.com](mailto:emiruff@amazon.com)> wrote:

Hello Katie,

Thank you so much for your quick response. 11:30 AM – 12:00 PM would be perfect for our schedule, and we appreciate you making the time in your calendar to fit this in!

Best,  
Emi

Emi Ruff | Executive Assistant, Public Policy | Amazon  
601 New Jersey Ave. NW, Suite 900 | Washington, DC 20001  
O 202.442.2275 | [emiruff@amazon.com](mailto:emiruff@amazon.com)

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**From:** Katie Cristol <kcristol@arlingtonva.us>  
**Sent:** Tuesday, January 15, 2019 11:14 AM  
**To:** Fava, Andrea <afava@amazon.com>  
**Cc:** Mason Kushnir <mkushnir@arlingtonva.us>; Ruff, Emi <emiruff@amazon.com>  
**Subject:** Re: Amazon team in DC on 1/18

Andrea,

Thank you for reaching out. I'd welcome this opportunity to meet John and Arline, and am glad that you thought to set this up.

I have a Virginia Railway Express meeting in Woodbridge at 9 am on Friday - normally I could step out a little early, but I'm chairing this one. I think the earliest I could commit to, without risking a last-minute cancellation due to traffic, would be about 11:30 am.

Is that too late?

Thanks,  
Katie

*All correspondence, including email, sent to and from Arlington County Board members is subject to the public record laws of the Commonwealth of Virginia and may be subject to mandatory disclosure.*

On Jan 15, 2019, at 10:46 AM, Fava, Andrea <[afava@amazon.com](mailto:afava@amazon.com)> wrote:

Dear Katie,

Our Vice President of Global Real Estate, John Schoettler, and Vice President for HR, Ardine Williams, will now both be in Arlington later this week. Any chance you would be available to meet with us the morning of January 18?

John's team is leading the effort on the design and development of our new headquarters. Ardine will lead our workforce development efforts for our new headquarters. I know they would appreciate the opportunity to meet with you if your schedule allows. If not, we'll ensure we find another time for this.

Very best,

Andrea

**Andrea Fava** | Public Policy Director | Amazon  
[afava@amazon.com](mailto:afava@amazon.com) | T 202.442.2952 | M 202.580.9510